

Stephanie Leon*Paralegal*

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INVOICE: 2023-04**DATE: 05/01/2023****TO:**

Puerto Rico Chief Federal Monitor

FOR:

Paralegal Services

DATE	DESCRIPTION	HOURS	RATE	AMOUNT
04/03/2023	-Prepared for meeting and email/call exchanges with Monitors -Meeting with Lieutenant Luz Llanos at Monitor's Office/Zoom -Prepared and translated extensive notes/transcript	6.50	90.00	585.00
04/04/2023	-Prepared and translated extensive notes/transcript from 04/03/23 meeting	3.00	90.00	270.00
04/10/2023	-Biweekly team meeting -Email exchanges with different team members -Prepared and translated extensive notes/transcript from 04/03/23 meeting	5.00	90.00	450.00
04/11/2023	-Prepared and translated extensive notes/transcript from 04/03/23 meeting	4.50	90.00	405.00
04/14/2023	-Read/revised/edited Community Engagement Public Information Draft for CMR-8	1.00	90.00	90.00
04/18/2023	-Read/revised/edited Community Engagement Public Information Draft for CMR-8	2.50	90.00	225.00
04/19/2023	-Phone meeting with Samantha regarding newsletter -Read/revised/edited Community Engagement Public Information Draft for CMR-8	2.00	90.00	180.00
04/20/2023	-Read/revised/edited Community Engagement Public Information Draft for CMR-8 -Emailed notes to Denise Rodriguez and had an exchange -Re-edited draft based on DR's feedback	3.00	90.00	270.00
04/22/2023	-Finished re-edits and emailed to DR	.75	90.00	67.50
04/25/2023	-Email exchange with Claudia Camara -Phone call with Claudia Camara regarding meeting with Samantha	.25	90.00	22.50
04/26/2023	-Meeting at the U.S. Attorney's with Max Perez and Coast Guard -Prepared notes/mailed notes to Monitors	3.00	90.00	270.00
04/27/2023	-April 253 meeting	1.50	90.00	135.00
TOTAL 33 HRS @\$90				2,970.00

S/STEPHANIE LEON

I HEREBY CERTIFY THAT THE AMOUNT BILLED IN THIS INVOICE IS TRUE AND CORRECT IN MY CAPACITY AS A MEMBER OF THE FEDERAL MONITORING TEAM. I FURTHER CERTIFY THAT I HAVE NOT RECEIVED ANY INCOME, COMPENSATION, OR PAYMENT FOR SERVICES RENDERED UNDER A REGULAR EMPLOYMENT OR CONTRACTUAL RELATIONSHIP WITH THE COMMONWEALTH, OR ANY OF ITS DEPARTMENTS, MUNICIPALITIES OR AGENCIES.